

Patient and Family Advisory Council – Cancer Care Program
June 27th, 2018
Dr. H. Bliss Murphy Cancer Centre, Room #2044, Administration

MINUTES

PRESENT: 18 members in attendance.

1.0 Approval of Agenda

The Agenda was approved as circulated.

2.0 Approval of Previous Minutes – March 7th, 2018

The Minutes of March 7th, 2018 were approved as circulated.

3.0 Safety Moment

Safety Moment was presented on Screen Fatigue. The 20/20/20 rule says that every 20 minutes of screen time, you should look away at something at least 20 feet away for at least 20 seconds.

4.0 New Business

4.1 Canadian Cancer Clinical Trials Network – Seeking Local Patient/Family Advisor

An overview was presented to members of the work completed by the Canadian Cancer Clinical Trials Network (3CTN) group. Clinical Trials is involved in industry/Pharmaceutical funded Clinical Trials as well as Academic Clinical Trials. In the past 3 years, 3CTN has led to improved recruitment to trials; improved trial performance; creation of a national academic trial portfolio and implementation of patient and public involvement more broadly into cancer trails across the Network.

3CTN would like to have a Patient & Family Representative on their Committee. An e-mail will be sent which will include information that was circulated at the meeting regarding the 3CTN and include the website to the members. The first meeting will be in September, so members are to e-mail if they are interested in being a part of the 3CTN Committee.

4.2 National Health Leadership Conference – June 4th – 5th, 2018

Two members of PFAC attended the National Health Leadership Conference on June 4th & 5th, 2018. They both enjoyed the Conference and felt it was very informative. On Day 2, at one of the sessions there was a presentation of a patient's story entitled "Greg's Story". This was a very powerful story and the family is doing a release of the video and want to be part of the discussion when

the video is shown. Once it is released for public viewing we can arrange to share amongst our group.

4.3 Living Well while Living with Advanced Cancer

Ms. Newhook provided members with an overview of the Living Well while Living with Advanced Cancer 8 Week Program. This Program will commence on October 3rd and is being held at the Botanical Gardens Field Centre. This is an interactive supportive group designed to help those living with advanced cancer to reconnect with and sustain meaning in their lives.

One of the members suggested that this session should be offered in Central and Western Regional Centres. This will be looked at to see if there is interest in offering the session across the Province.

4.4 Dr. H. Bliss Murphy Cancer Centre – Telephone Tree

The Dr. H. Bliss Murphy Cancer Centre has put in an “Auto Attendant” – Telephone Tree approximately three week ago and is going quite well.

4.5 Quality Scorecard

A presentation was provided to members on our Quality Scorecard which includes Required Organizational Practice (ROP's) from our Accreditation Standards. We are required by Accreditation Canada to have the ROPs implemented within our program. Discussion was held regarding falls and when are we responsible for the patient. The Scorecard will be placed on the Screen Boards for patients to see. Discussion was also held on what to include on the Screens i.e. Chemo Wait times / RO Wait times. Other Cancer websites will be reviewed to see what they are posting. It was also suggested to include wait times in your 1st Visit on the website as well as to include the wait times in the patient appointments.

ACTION: Chair will contact Quality and inquire as to when Eastern Health is responsible for a patient in regards to falls.

5.0 Business Arising

5.1 CPAC Update

CPAC has a number of initiatives that the Cancer Care Program is involved with. The following are a list of CPAC Projects:

- **Early and Integrated Palliative Care Project** – In the process of interviewing for a Project Lead. This will be a part-time position for 4 years.
- **Smoking Cessation Pilot Project** – We currently have a nine month Pilot Project in place. 65 patients went through this clinic and patients are automatically referred to this clinic. The new Proposal will include expansion to the Regional Centres. This Proposal is due in August.
- **FNIM Project** – This project is to develop resources for the island portion.

We are looking for patient representatives to sit on these Committees. If you are interested in either topic, please inform the Chair.

5.2 Cancer Care Program Website

The Cancer Care Program's Website is in draft form and will be reviewed again before it is launch. It looks really good and thanks to the members for their input. Once the website is launched, there will be a few areas that we can build on.

5.3 Promotion of Cancer Patient Navigator Role Update

The Patient Navigator Brochure is in the process of being revised. We have connected with the College of Physicians and they will do a mail out to all Physicians across the Province once the brochure is developed. The Patient Navigator in Western has completed six presentation in the last 4-5 weeks on her role within healthcare. It was also suggested to promote the Cancer Patient Navigator Role with the College of North Atlantic – School of Radiation Technology.

6.0 Other Business

6.1 Target Items

Discussion was held regarding items that we can target for the upcoming year. Chair indicated that Eastern Health has a focus on Smoking Cessation. We will also continue to work on improving process for the Cancer Patient Navigator role.

The Chair suggested that everyone put forth at our next meeting an item they would like the Committee to focus on for the next year.

6.2 Recruitment for Regional Centres

The Chair announced that we have received approval for .5 Nurse in each of the Regional Centres.

6.3 Western Cancer Centre

Plans for the Western Cancer Centre are being reviewed. This Cancer Centre will include Radiation Therapy Services in Western Region. It will include two bunkers and one machine. Treatments will include prostate, breast and palliative radiation.

7.0 Keep in View

- Cancer Care Program Stats
A Provincial Cancer Care Program Report is in the process of being completed
- **FNIM Initiatives** – Discussed Previously

- **Provincial Screening Programs**

The Model for Cancer Screening is in the process of being completed. This will be presented to the Committee in the Fall.

8.0 Next Meeting – Wednesday, September 26th, 2018

9.0 Adjournment

There being no other business, the meeting adjourned at 4:20 p.m.

July 12, 2018

Janet Templeton

Chair

Date
